

Child Protection Awareness Training

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External version



Introduction

The NSW Department of Education requires all staff in NSW public schools and its other education settings to participate in an initial child protection induction.

The Department is pleased to present an externally accessible version of *Child Protection Awareness Training*, a self-paced e-learning course that provides this initial child protection induction training. This version is identical to the internal version, however the internal version can only be accessed by the NSW Department of Education employees using their departmental log-in.

Staff employed by the Department who have a portal login username and password should complete the internal version (under 'Courses > Compliance training' on the department's professional learning website).

This external version is only to be completed by those who are not employed by the NSW Department of Education and do not have access to the staff portal. Completion of the internal version for Department of Education staff will also result in BOSTES accreditation and a MyPL@Edu record.

Both versions of the *Child Protection Awareness Training* contain the same material, which must be completed in the following order.

- Section 1 - Legislation, agencies and policies
- Section 2 - Responsibilities of employees
- Section 3 - Professional practice

These Sections can be found under 'Child Protection Awareness Training activities' below.

Completion of this course will increase your understandings about:

- the purpose and application of current legislation to the agencies that have a role in protecting children and young people

- the policy documents that reflect the responsibilities placed by legislation on the NSW Department of Education and what this means to you as a person who works with children and young people
- implementing work practices which support the protection of children and young people
- implementing professional practices in working with children and young people.

No prior professional learning in child protection is needed to complete this course.

Once you have successfully completed all learning activities, you will be able to print a certificate of completion for your records.

About this training

This self-paced online training course provides child protection awareness professional learning for any person who has a role in working with children and young people in NSW Department of Education workplaces and educational settings.

Activities

You will gain knowledge and skills in this course by reading the information provided, researching any areas that interest you using documents linked in each section, and if you wish, making notes on important aspects.

Click on the link to each section of the course, read through the overview and then click 'Attempt quiz now'.

Each section contains information relating to your child protection responsibilities, as well as multiple choice and true/false questions that will reinforce your knowledge and understanding of the topics in each section.

Once you have answered each question, click the 'Check' button to see if your response is correct.

If your response is incorrect, please try again. All questions must be answered correctly before you proceed or you will be unable to access your Certificate of Completion at the end of the course.

Time frame

This course is designed to be completed in less than two hours. Each section's overview page provides an approximate indication of how long it will take to complete that section.

Support

Situations involving child abuse and neglect can be stressful for all those involved. You may have had some personal experiences that may cause you distress when working through this course. You may find that you need to contact a support person at this time to help you work through your feelings in a healthy and constructive way. These support people include:

- your supervisor, executive officer or workplace manager
- the Health and Safety coordinator for your workplace or education and training setting
- your general practitioner (GP) or a private counsellor
- Mission Australia Helpline 1300 886 999
- Relationships Australia 1300 364 277
- Lifeline 13 11 14.

How to navigate this course

Once you have clicked on the 'Attempt quiz now' button in each section, you will be taken through a series of pages with information and activities to build up your awareness of child protection issues. Once you have read through and completed any activities on each page, click 'Next'.

You may also use the 'Quiz navigation' block to navigate through the section, as required (e.g. if you want to re-watch a video). Please remember that all activities and questions must be completed correctly before clicking the 'Submit all and finish' button at the end of each section.

When you have satisfactorily completed all three sections, you will be able to access your Certificate of Completion in the final section of the course at the bottom of this page.

Child Protection Awareness Training activities

Please note: You must be enrolled in this course before completing the activities below.

To self-enrol, please:

- scroll up to the 'ADMINISTRATION' block (on the side of your browser window)
- click on 'Course administration' > 'Enrol me in this course',
- then click on the 'Enrol me' button



Section 1: Legislation, agencies and policies

In this section each piece of legislation relating to child protection is identified, with an explanation of its application to respective agencies that have roles in protecting children and young people.



Section 2: Responsibilities of employees

This section will explain your responsibilities in reporting your concerns about possible risk of harm to a child or young person, your responsibilities in passing on allegations made about possible misconduct of other employees, and how reports and notifications are made and where to get support and advice.



Section 3: Professional practice

In this section you will reflect on common situations that may arise in your professional practice and consider how you can ensure you provide a safe environment for children and young people and to be responsive to their needs in a manner appropriate to your role.



CPAT Glossary of Terms

Certificate of Completion

CPAT Feedback (optional)

You can provide any feedback on this Child Protection Awareness Training module here.

Your name will not be included with your feedback submission.

Not available unless: You achieve a required score in **Course total**

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COURSE SUMMARY

The NSW Department of Education requires all staff in NSW public schools to participate in an initial child protection induction.

Child Protection Awareness Training is a self-paced e-learning course that provides this initial child protection induction training.

This version of *Child Protection Awareness Training* is accessible to external participants. An identical version is available internally for NSW Department of Education employees who have a portal log-in.

If you are employed by the Department of Education and have a portal username and password, you **must** complete the internal version (under 'Courses > Compliance training' on the department's professional learning website) which is Department of Education MyPL@NSW accredited and BOSTES registered.

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